



# APPLICATION FORM FOR THE POSTS OF TEACHERS IN VIVEKANANDA KENDRA VIDYALAYAS IN NORTH - EAST

*(For office use only)*



Name of the Vidyalaya / Centre where the application is deposited : .....

Regn. No. 

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Eligibility Checked

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Sign. of Principal/Official

**Application for the post of**

*(Please ✓ in the appropriate box)*

- 1. Senior Secondary Teacher
- 2. Secondary Teacher
- 3. Primary Teacher
- 4. Librarian
- 5. Physical Education Teacher
- 6. Music Teacher (Vocal)
- 7. School Counsellor
- 8. Others (Specify) .....

*(For posts 1, 2 & 3 candidates may tick in more than one box if they are to be considered for more than one level.)*

*Place of Interview:.....*

*(Refer Pt. 9 in the Instructions for candidates of Guidelines)*

**Preference of posting in the state :**

- Assam
- Nagaland

*Subject: .....*

*In Major / Honours or in Master Degree. Candidates without major or honours in graduation should keep this space blank.*

1. Name of the candidate (In BLOCK Letters) : \_\_\_\_\_

2. Father's/Guardian's Name : \_\_\_\_\_

3. Sex : Male / Female

4. Marital Status : Married / Unmarried

5. Date of Birth : \_\_\_\_\_

6. Age as on 1<sup>st</sup> January 2018 : \_\_\_\_\_

7. Nationality : \_\_\_\_\_

8. Religion : \_\_\_\_\_

9. Permanent Address : \_\_\_\_\_

Tel. No.(with STD Code) \_\_\_\_\_

PIN \_\_\_\_\_

10. Present Address : \_\_\_\_\_

(Address for Communication)

Tel.No. \_\_\_\_\_ PIN \_\_\_\_\_

e-mail \_\_\_\_\_

11. Academic Qualifications (from H.S.L.C./ Matriculation onwards) :



***(Do not Enclose Photostat copies of Marksheets / Certificates)***

Sl. No.	Name of the Exam/Degree	Year	School/College/Institution/University	Subjects	Division/Class	Percentage/CGPA
1						
2						
3						
4						
5						

12. Other Qualification(s):
- i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_
13. Scholarships/Awards won. Details : \_\_\_\_\_
14. Aptitude:
- a) Teaching (Specific Subjects) - \_\_\_\_\_
  - b) Other areas - \_\_\_\_\_
  - c) Proficiency in Games - \_\_\_\_\_
  - d) Hobbies - \_\_\_\_\_
15. Family:
- a) Members in your family - \_\_\_\_\_
  - b) Occupation of Father/ Mother/ Husband/Wife- \_\_\_\_\_
16. Work Experience (if any) :
- i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_
  - iv. \_\_\_\_\_
17. a) Monthly Salary Last drawn (gross)..... b) Expected salary (p.m.).....
18. Whether you are involved in any police case, or any criminal case is pending against you with any court of law :  
Yes / No  
If 'yes', give details : \_\_\_\_\_
19. Aspiration (which you believe will be valuable to this institution)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
20. I solemnly state that all the above particulars / statements are true to the best of my knowledge and belief. I also understand that in case any particular given above is found to be false at any later date, my services are liable to be terminated without any prior notice.  
Date:  
Place: \_\_\_\_\_ (Signature of the Applicant)

**Notes-**

- i. This form is to be submitted in duplicate by post or by person in any of the Vivekananda Kendra Vidyalayas in Assam/ Nagaland or Vivekananda Kendra Shiksha Prasar Vibhag, S.C. Goswami Road, Near Shukreswar Temple, Panbazar, Guwahati-781001 or in the addresses at Agartala, Alipurduar, Dharmanagar, Imphal, Jorhat, Lakhimpur given in the last page of the Guidelines for Applicants. We will try to call you for interview to the place which you have opted in the application forms.
- ii. Application will be rejected in case at any stage it is found that the candidate is not meeting the minimum laid down criteria or has furnished false information.



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## GUIDELINES FOR APPLICANTS REGARDING THE SELECTION PROCESS FOR THE POSTS OF TEACHERS / OTHER STAFF IN VIVEKANANDA KENDRA VIDYALAYAS IN NORTH-EAST

### Stages of Selection :

Stage I	-	Processing of Application Forms
Stage II	-	Personal Interview
Stage III	-	Demonstration Class and Evaluation of Teaching Skills (For Secondary & Senior Secondary Teachers only)
Stage IV	-	Performance in a three days residential Teachers' Orientation Camp

### Teachers are required for the following subjects :

Physics, Chemistry, Mathematics, Biology (Botany/ Zoology), Computer Science, English, Hindi, Sanskrit, Geography, Political Science, History, Economics, Accountancy, Business Studies, Fine Arts/ Painting, Home Science, Physical Education, Music(Vocal), Library- Science(for the post of Asst. Librarian), Counsellor, Band Trainer.

### Essential Qualification(s) :

Senior Secondary Teacher	-	Post Graduate in relevant subject. Preference will be given to candidates having B.Ed. degree.
Secondary Teacher	-	Post Graduate/ Graduate with Major in relevant subject. Preference will be given to candidates having B.Ed. degree.
Primary Teacher	-	Graduate in relevant subject. Preference will be given to candidates having B.Ed./D.El.Ed degree.
Physical Education Teacher	-	Master / Bachelor of Physical Education or equivalent.
Painting / Fine Arts Teacher	-	Bachelor / Master of Painting or Fine Arts or equivalent.
Music Teacher	-	Bachelor / Master of Music or equivalent.
Librarian	-	Bachelor of Library Science or equivalent.
School Counsellor	-	Graduate / Post Graduate in Psychology or Post Graduate in Child Development or Post Graduate with Diploma in Career & Counselling
School Band Trainer	-	Higher Secondary with appropriate training in band and can himself/herself play at least two instruments.

### Instructions for candidates :

1. Please ensure that you meet the eligibility conditions as mentioned above.
2. Obtain the application form in duplicate and guidelines for applicants on a nominal payment of ₹ 50/- from any Vivekananda Kendra Vidyalaya in Assam / Nagaland; Vivekananda Kendra- Jorhat; Vivekananda Kendra- Lakhimpur; Sri H. Siddharth Singh, Bal Vidya Mandir, Palace Compound, Imphal East, Manipur-795001; Sri Ashim Chakraborty, Arka Traders, Thana Road, Dharmanagar; Sri Prabir Bhaumik, Opp. CJM Court, Agartala, Tripura; Sri Babulal Parik, C/O- Mahavir Stores, Station Road, Alipurduar or from our administrative office - **Vivekananda Kendra Shiksha Prasara Vibhag (VKSPV), S. C. Goswami Road, Near Shukreswar Temple, Panbazar, Guwahati-781001**. Candidates who request the in-charge of administrative office of VKSPV (the address of which is given above) to send application forms by post have to pay a nominal amount of ₹ 50/- at the time of attending the interview towards the cost of application kit.
3. Please fill up the application form in duplicate.
4. Paste your photographs at the appropriate place in both the forms.
5. Submit filled-up application form in duplicate by post or by person to any Vivekananda Kendra Vidyalaya in Assam and Nagaland or Vivekananda Kendra- Jorhat; Vivekananda Kendra- Lakhimpur; Sri H. Siddharth Singh, Bal Vidya Mandir, Palace Compound, Imphal East, Manipur-795001; Sri Ashim Chakraborty, Arka Traders, Thana Road, Dharmanagar; Sri Prabir Bhaumik, Opp. CJM Court, Agartala, Tripura-799001; Sri Babulal Parik, C/O Mahavir Stores, Station Road, Alipurduar or at our administrative office- **Vivekananda Kendra Shiksha Prasara Vibhag (VKSPV), S. C. Goswami Road, Near Shukreswar Temple, Panbazar, Guwahati-781001** along with a self addressed envelope (9"x 4") with a postage of ₹ 5/- affixed on it and a **bank draft of ₹ 500/- (Rupees Five Hundred Only)** towards **application fee in favour of Vivekananda Kendra Shiksha Prasara Vibhag, payable at Guwahati**.
6. The detailed postal address of all our Vidyalayas / Centres are given overleaf.
7. The **last date** of receipt of application forms in all our Vidyalayas / Centres as well as our administrative office at Guwahati is **22<sup>nd</sup> January 2018**.
8. The tentative dates for interview will be in the month of January / February / March 2018.
9. Interview will be held at the following places-  
**Agartala, Alipurduar, Dhemaji, Dibrugarh, Dharmanagar, Guwahati, Golaghat, Imphal, Kajalgaon, Silchar, Tezpur.**
10. A candidate may choose any one of the above locations as the place of her/his interview and she/he has to mention the same in the appropriate place in the application form.
11. Place of interview once chosen cannot be changed. However management reserves the right to cancel any of the places mentioned above if sufficient candidates do not opt for that location and in that case the applicants will be asked to appear in interview in a nearby location.
12. The place, date and time of interview will be mentioned in the call letter.
13. Candidates who do not receive the call letters within **28<sup>th</sup> January 2018** may contact the Principal / In-charge of the school / centre where she/he has deposited the application form.
14. No TA/DA will be paid to candidates for attending the interview.
15. Candidates found suitable in the interview may be called for a demonstration class in any of the Vidyalayas. VKSPV will pay the traveling expenses (Non A/C bus or sleeper / general class railway ticket fare by the nearest route) to candidates for attending the demonstration class.
16. Candidates provisionally selected on the basis of interview-cum-class demonstration (interview only in case of posts other than Secondary & Senior Secondary Teachers) will be called for residential Teachers' Orientation Camp for three days by the **2<sup>nd</sup> / 3<sup>rd</sup> week of March 2018**. The final selection and posting will depend on the performance of candidates in the camp.
17. **The finally selected candidates have to join their duty in respective schools on 31<sup>st</sup> March 2018.**

18. The initial monthly emoluments for different levels are mentioned below-

Senior Secondary Teacher	-	₹ 18000.00	to	₹ 21000.00
Secondary Teacher / Counsellor / Librarian	-	₹ 13000.00	to	₹ 15000.00
Primary Teacher / Music Teacher / Painting or Fine Arts	-	₹ 10000.00	to	₹ 12000.00
All others	-	₹ 8000.00	to	₹ 10000.00

Physical Education Teacher will get initial emoluments like Primary Teacher or Secondary Teacher or Higher Secondary Teacher depending on the level for which she/he is selected.

The fixation of Initial Monthly Emoluments will depend on Qualification, Experience, Performance in the interview and Place of posting. After one year of satisfactory service, completion of B.Ed./D.El.Ed. degree and attending of teachers' Orientation Camp for 25 days at Kanyakumari, teachers will be eligible for VKSPV scale.

19. Accommodation facility is available for teachers and other staff in some of our Vidyalayas.

20. The submission of filled-up application form in any particular Vidyalaya doesn't make the candidate eligible to be selected for that Vidyalaya (if she or he clears the selection process). She/he can be posted at any Vivekananda Kendra Vidyalaya in North-East. At present there are 61 Vivekananda Kendra Vidyalayas in North-East, out of which 24 are in Assam, 1 in Nagaland and 36 in Arunachal Pradesh. The job is transferable.

#### Checklist for candidates while applying-

The candidates have to super-scribe the envelope containing the application form by writing "Application for the post of Teacher / Librarian / Counsellor in VKV. The "Subject of the candidate" and the preferred "Place of Interview" should also be written on the top right hand corner of the envelope. The envelope should contain the following :

- Filled-up application forms in all respect with photographs pasted in appropriate places in both the forms.  
**A candidate should check whether she/he has put her/his signature in appropriate places in both the forms. Forms submitted by candidate without her/his signature will be summarily rejected.**
- A self-addressed stamped envelope of size (9"x4") with a postage of ₹ 5/- affixed on it.
- **A crossed bank draft of ₹ 500/- (Rupees Five Hundred only) towards application fee in favour of "Vivekananda Kendra Shiksha Prasar Vibhag" payable at Guwahati.** The name, address, subject and preferred place of interview of the candidate should be written in pencil at the back of the bank draft.

#### POSTAL ADDRESSES OF ALL OUR VIDYALAYAS/CENTRES FOR OBTAINING AND DEPOSITING FILLED-UP APPLICATION FORMS ARE GIVEN BELOW

Vivekananda Kendra Vidyalaya, Tinsukia  
P.O. Laipuli, Tinsukia

Dist- Tinsukia, Pin-786183, Assam

Vivekananda Kendra Vidyalaya(NEEPCO)

Bokuloni, P.O.- Bhadoi Panchali,

Dist- Dibrugarh,

Pin-786191, Assam

Vivekananda Kendra Vidyalaya (NEEPCO)

Doyang, DHEP : NEEPCO

Dist : Wokha, Pin-797100, Nagaland

Vivekananda Kendra Vidyalaya, Majuli

Kamalabari, Majuli

P.O.- Kamalabari, Dist- Jorhat

Pin-785106, Assam

Vivekananda Kendra Vidyalaya, Kajalgaon

Bengtal Road, P.O.- Kajalgaon

Dist- Chirang, BTAD

Pin-783385, Assam

Vivekananda Kendra Vidyalaya, Badarpur

Devendranagar, Badarpurghat,

Near BVCL, Dist.- Karimganj

Pin- 788803, Assam

Vivekananda Kendra Vidyalaya, Sadiya

Shantipur No. 1, P.O. Chapakhowa

Dist. Tinsukia, Pin- 786157, Assam

Vivekananda Kendra Vidyalaya, Tumpreng

P.O. Tumpreng

Dist. West Karbi Anglong, Assam

Vivekananda Kendra Vidyalaya, Bokakhat

Press Club Office,

Press Club Road, Near Swimming Pool /

Court Building, Ward No. 3,

Dist. Golaghat, Pin- 785612

Vivekananda Kendra Vidyalaya, Mangaldai

Danhee, P.O. Janaram Chowka

Dist. Darang, Mangaldai (Assam)

Pin- 784529

Contact No. 76370-20855

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Contact No. 76370-20855

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Vivekananda Kendra Vidyalaya, Dibrugarh

Vivekananda Road, East Chowkidinghee,

P.O./Dist- Dibrugarh, Pin-786001, Assam

Vivekananda Kendra Vidyalaya (NEEPCO)

Umrangso, KHEP : NEEPCO

P.O.- Umrangso, Dist-Dima Hasao

Pin-788931, Assam

Vivekananda Kendra Vidyalaya, Dhemaji

P.O.- Hatigarh, Dhemaji, Dist.- Dhemaji,

Pin-787057, Assam

Vivekananda Kendra Vidyalaya, Nalbari

P.O.- Sandheli, Mouza- Pokowa

Dist- Nalbari, Pin-781353, Assam

Vivekananda Kendra Vidyalaya, Suklai

P.O. Naokata, Goreswar,

Dist- Baksa, BTAD

Pin- 781364, Assam

Vivekananda Kendra Vidyalaya, Sivasagar

H.C.B Road, Amulapatty,

Dist : Sivasagar, Pin- 785640, Assam

Vivekananda Kendra Vidyalaya, Sissiborgaon,

P.O. - Sissiborgaon,

Near Sissiborgaon H. S. School,

Dist. Dhemaji, Pin - 787110, Assam

#### AGARTALA CENTRE

Sri Prabir Bhaumik, Opposite CJM Court

Agartala, Tripura, Pin-799001

Mob. No. 94361-20812

#### ALIPURDUAR CENTRE

Sri Babulal Parik, C/O Mahabir Stores

Station Road, Alipurduar,

West Bengal, Pin- 736121

#### LAKHIMPUR CENTRE

Vivekananda Kendra, Lakhimpur,

Near Arunodoy Path, Near N.L. College,

Ward No.-14, Khelmati, Lakhimpur,

Pin- 787001

#### IMPHAL CENTRE

Sri H. Siddharth Singh, Bal Vidya

Mandir, Palace Compound,

Imphal East, Manipur-795001

Contact No.- 070052-13781

Vivekananda Kendra Vidyalaya, Golaghat

Mission Road, P.O. & Dist- Golaghat

Pin-785621, Assam

Vivekananda Kendra Vidyalaya (NEC), Baragolai

P.O.- Margherita, Dist- Tinsukia

Pin-786181, Assam

Vivekananda Kendra Vidyalaya, Tingrai

Near Tingrai Chariali, P.O.- Duliajan,

Dist- Dibrugarh, Pin-786602, Assam

Vivekananda Kendra Vidyalaya, Ramnagar

Silchar, Near Ramkrishna Petrol Pump,

P.O.- Tarapur, Dist- Cachar

Pin- 788003, Assam

Vivekananda Kendra Vidyalaya, Borojalenga

Present Campus : Irongmara,

Silchar, Dist- Cachar

Pin-788011, Assam

Vivekananda Kendra Vidyalaya, Tezpur

Dipota, Tezpur, Pin- 784001, Assam

Vivekananda Kendra Vidyalaya, Khatkhati,

C/o- Vivekananda Kendra, Shaila Mandir Road

Near Bricks Kiln (Eta Bhatti), Kachhari gaon

Khatkhati- 782480, Dist. Karbi Anglong, Assam

#### DHARMANAGAR

Sri Ashim Chakraborty, Arka Traders, Thana

Road, P.O. : Dharmaganar,

Dist. - North Tripura, Pin : 799250

Mob. No. 94364-75859

#### JORHAT CENTRE

Sri Sunit Kumar Baruah

Vivekananda Kendra, Jorhat

Labanya Prova Smriti Bhawan

Near Shastri Peeth, Choladhora,

Dist-Jorhat, Pin- 785001, Assam

#### GUWAHATI CENTRE

Vivekananda Kendra Shiksha Prasar Vibhag,

S.C. Goswami Road,

Near Sukreswar Temple,

Panbazar, Guwahati, Pin- 781001

*Wish you all the best!*

For, Administrative Committee - VKSPV